

## **Remote Learning: Code of Conduct for Students**

1. The purpose of remote learning including live lessons / tutorials / assemblies is to support students' learning, personal development and welfare when they cannot be in school
2. Although we are not in the same building, our normal academy rules apply. These must be followed at all times.
3. Remember that the focus of remote learning is just that – learning!
4. If you use the chat facility on TEAMS please ensure this is about the work – this is a really useful tool for you to use and for your teachers to communicate with you. There must be no inappropriate language used in the chat function and no inappropriate gestures or images used or posted on the screen.
5. All tasks and resources you require will be on Microsoft TEAMS in your class groups and it is important that you communicate with your teacher to say you are completing it or if you are having issues with it. By completing this work on TEAMS if you are not on site you are still completing almost the same work as if you were on site.
6. Tasks set and assignments set on TEAMS can be uploaded on TEAMS but if you don't have access to a computer to complete the work, you can complete tasks on paper or in your remote learning book.
7. If we were to go into further lockdown or if you had to attend on a rota system, live lessons may be another way you can access your learning. If you are part of a live lesson please remember the following:
  - Live lessons may be recorded by the teacher to share the learning with other students and to safeguard everyone involved
  - You are not permitted to record live lessons
  - You should wear sensible clothing. Full uniform is not required but due consideration should be given to appropriate clothing (e.g. shoulders covered, no offensive logos)
  - You should join the live lesson in a shared space in the home and not in a bedroom if at all possible
  - You should join the live lesson 5 minutes before the published start time to check all of their settings are working correctly
  - You must not join live lessons in public places outside of the family home
  - Teachers will admit students to the live lesson one by one to check identification and welcome them personally
  - After joining the live lesson, students' microphones and videos should be muted. You should unmute their video feed briefly for identification purposes
  - You must clearly focus on the learning and not on other distractions

- If you do not understand the lesson or have technical queries, type any questions into the chat function and the teacher or co-host will unmute the microphone to facilitate questions being asked
- You should complete the tasks required following direction from the teacher
- If your online behaviour is not appropriate, you will be removed from the meeting and we will contact parents to discuss a possible sanction in response to the behaviour

**St.Aldhelm'sAcademy**

Sian Thomas, BEd (Hons), CEO – AAT  
Joanna Amos, BA (Hons), Principal

[www.staldhelms-academy.co.uk](http://www.staldhelms-academy.co.uk)

E office@staldhelms-academy.co.uk T 01202732500  
Herbert Avenue, Poole, Dorset. BH124HS



**Part of Ambitions Academies Trust**

Registered Company No. 07977940 | Registered Address: Evering Avenue, Parkstone, Poole, Dorset, BH12 4JG |  
Registered in England & Wales | VAT Reg No. 142 3672 27