

# CONFIDENTIAL

## SCHOOL ADMISSION APPEAL

(PLEASE COMPLETE IN BLOCK CAPITALS USING BLACK INK)

Before completion, you are advised to read the Parent Information on school admission appeals for years 3-13 available on the BCP Council website. This gives further information about the appeals process.

Please provide the following information in full, stating "not applicable" where appropriate. The decision of the Appeal Panel will be based on the facts, information and supporting evidence provided at the time of the appeal. False information will invalidate your appeal.

Please tick as appropriate

I / We are appealing for a place (a) now  (b) in September  (c) other  \_\_\_\_\_

School appealing for

\_\_\_\_\_

Have you had an appeal heard in the last year? Yes  No

Is the child looked after or previously looked after by the Local Authority? Yes  No

Child's current school \_\_\_\_\_

Child's legal surname \_\_\_\_\_

Child's first name(s) \_\_\_\_\_

Date of birth \_\_\_\_\_ Year group \_\_\_\_\_

Parent(s)/Carer(s) names \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone numbers \_\_\_\_\_

Email \_\_\_\_\_

Details of other children in the family:

Name(s)	Date of Birth	School(s) attended

# GROUNDS FOR APPEAL

**DO NOT USE THIS FORM IF YOU ARE APPEALING FOR RECEPTION, YEAR 1 OR YEAR 2**  
(please complete Infant Appeal form)

Please set out clearly and fully all your reasons for your appeal and all the grounds upon which your appeal is based.

If you have evidence that you want to use to support your appeal it is your responsibility to obtain and attach it to this form (or send it to the School Appeals Officer at least seven days in advance of the hearing).

Please continue on a separate sheet if necessary.

I will need an interpreter or signer at the Appeal Hearing Yes  No \*

I will require special arrangements for the Appeal Hearing Yes  No \*

\* Delete which does not apply and provide details below if necessary

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**General Data Protection Regulation (GDPR) and Data Protection Act (DPA) 2018** - We process your personal information in accordance with GDPR and Data Protection Act 2018. If you would like to know how we use your information, please see our Privacy Notice on the Council's [Privacy policy](#) link.

In accordance with the DPA 2018 we are required to keep the information we hold about you up to date and accurate. By signing this form you are confirming the information is correct.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form by email to: [schoolappeals@bcpcouncil.gov.uk](mailto:schoolappeals@bcpcouncil.gov.uk) or by post to School Appeals Officer, Democratic Services, BCP Council, Town Hall, Bournemouth, BH2 6DY**